

REGULAR MEETING MINUTES
Mayor and Council
Borough of Harrington Park, New Jersey
December 19, 2022

(PAH) Call Meeting to Order

Time: 7:00 pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD and SUBURBANITE. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	X	
EVANELLA (GE)	X	
BLACKINTON(WB)	X	
WALKER (DW)	X	
PEDERSEN (JP)	X	
CHUNG (JC)	X	

Also present:

Martha Francis as Recording Secretary (MF)

Mr. Kunjesh Trivedi (KJT)

Mr. John Dineen, Borough Attorney (JRD)

(PAH) Flag Salute

PAH Suspend order of business: GE moved to suspend, second JP. All in favor. Carried.

Ceremony Awarding Ms. Joanne Scalpello as the Harrington Park Citizen of the Year:

Joanne Scalpello has been awarded the Harrington Park Citizen on the Year Award for 2022. Ms. Scalpello has a long and rich history of selflessly offering her time and efforts to not only those in need in Harrington Park, but throughout the Northern Valley. It is our honor to have her as a resident of our town. Joanne came forward to the dais and was presented her citation. February 19th was named Joanne Scalpello Day.

GE moved to open the meeting to the public, second JP. All in favor. Carried. GE moved to close the meeting to the public, second JP. All in favor. Carried.

(PAH) Minutes Approval

November 21, 2022

Motion JP

Second JC

Discussion none
Vote All in favor

(PAH) Consent Agenda-Resolutions:

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and voted on separately. Mayor Hoelscher read the Consent Agenda Items by name. Addendum A includes Resolutions 2022-173, 2022-174, and 2022-175

Motion JP

Second DW

Discussion none

Roll Call Vote Yes votes: WB, JC, GE, AN, JP, DW

Individual Committee Reports

(PAH) Mayor Hoelscher

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance: There were 22 Ambulance calls in November. 10 were outside Harrington Park; 2 were at Allegro.

(GE) Police, Municipal Court, Personnel: In November, for the Police there were 733 calls for service and 30 motor vehicle stops. Year to date there were 665 summonses, 572 written warnings, and 2 officers had perfect attendance. The overtime for November was \$12,100, leaving a deficit of \$18,000. There is an item for Closed Session.

(DW) DPW, Building & Grounds, Sanitation/Recycling: The report is deferred to the next meeting.

(WB) Board of Health, Environmental Commission: The Environmental Commission planted 11 trees, had an exceptional honey harvest, and is developing a strong relationship with Veolia. Projects with the Scouts, the Junior Women, and Roadrunners are in the works. The Environmental Commission Chair sent thanks to the Mayor and Council for their support and kind words.

(JP) Finance, Admin. & Exec., Grants: The Tax Sale is this Wednesday for 2 properties. The Finance Committee met with the CFO and developed the Ordinance for the Clerk's position. An Ordinance for the Administrator position is being developed.

(JC) Recreation Commission, Liaison to Board of Education, Public Information: The Chair of the Recreation Commission has tendered his resignation. Thanks are due for his hard work. At the December 14 meeting the Commission thanked the Mayor and Council for the \$100,000 bond for various improvements. The Commission has allocated \$1,000 for a new lock on the hut and Highland Field and \$1,500 for timers for the lights there. About \$29,000 was spent on the roof.

(ALB) Borough Clerk/Administrator no report

Old Business

GE shared that the Closed Session item is Old Business.

JC shared information about SDL (Spatial Data Logistics) and distributed some information. She shared that for \$15,450 the company would build, manage, and maintain a website for a year. The website would take 2 months to build. The funds could come through the American Rescue Act. The CFO shared that \$10,000 was budgeted and not used this year for the website and that the company is in the Bergen County Cooperative. AN shared that he would like to add some pages for his areas. The CFO shared that SDL is raising its per-user prices and that this extra expense needs to be figured out. The Borough Attorney stated that the resolution for this expenditure can be presented after the verbal approval. JC moved to allocate \$15,450 for website creation, management, and maintenance for a year through SDL, second JP.

Roll call vote: Yes votes: WB, JC, GE, AN, JP, DW

New Business none

Ordinances

(GE) Second Reading Proposed Ordinance #767 –by Title Addendum

AN ORDINANCE AMENDING BOROUGH ORDINANCE §331 to DESIGNATE A SCHOOL ZONE ESTABLISHING SAFETY FEATURES AS WELL AS SPEEDS

Motion GE

Second DW

(PAH) Open the Meeting to the Public for Ordinance #767 Only

Motion GE

Second JP

Vote All in favor

There was no public present

(PAH) Close the Meeting to the Public

Motion GE

Second JP

Vote All in favor

Council Discussion none

Roll Call Vote: Yes votes: WB, JC, GE, AN, JP, DW

(JP) Introduction of Proposed Ordinance #768—by Title Addendum

AMENDMENT TO THE GENERAL ORDINANCES OF THE BOROUGH OF HARRINGTON PARK TO IDENTIFY AND INCLUDE THE POSITIONS OF MUNICIPAL CLERK AND DEPUTY MUNICIPAL CLERK

Motion JP

Second DW

Roll Call Vote: Yes votes: WB, JC, GE, AN, JP, DW

(PAH) Mayor's Report: Mayor Hoelscher wished everyone a Happy Hanukkah, Merry Christmas, and Happy New Year.

(PAH) Closed Session Time:

Motion GE

Second JC

Vote All in favor

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss pending litigation in Closed Session as permitted by the aforesaid statute.

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session:

Motion GE

Second AN

Vote All in favor

Adjournment

Motion DW

Second AN

Vote All in favor. Meeting adjourned at 8:06 pm

Addendum A

Resolution 2022-173

Casino Night Raffle for K of C #14483 Our Lady of Victories

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Casino Night Raffle for K of C #14483 Our Lady of Victories, to be held on April 21, 2023, 81 Lynn Street, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

Resolution 2022-174
Bills List

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2021)	\$	2,723.09
Current Appropriations (2022)	\$	151,537.57
General Capital Fund	\$	7,627.41
Animal Trust	\$	
Miscellaneous Trust	\$	25,036.18
Affordable Housing Trust	\$	
Open Space Trust Fund	\$	7,064.00
Grants	\$	128.20
Escrow	\$	822.50
Total	\$	194,938.95

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages \$ 148,722.77
Payroll- Salaries/Wages \$ 139,916.16
Payroll- Salaries/Wages/disability \$
Payroll-Salaries/Wages/disability- Other Funds \$
Local School- \$ 2,207,058.00
Regional School – \$ 566,419.80
Capital Fund/Health Benefits/Pensions \$
Debt Services Principle (bond) \$
Debt Services Interest \$
Debt Service Loan/Interest (NJEIT) \$

TOTAL \$ 3,062,116.73

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling \$3,257,055.68 be approved and ratified respectively.

**Resolution 2022-175
Resolution Approving Appointment of Acting Borough Clerk**

Whereas the Borough of Harrington Park is required by law to provide for a Municipal Clerk, and considering the existing Borough Clerk is retiring effective March 1, 2023;

Whereas, there is a need to appoint an “Acting Clerk” effective December 28, 2022 due to the vacancy and appointment to “Clerk” effective March 1, 2023;

Whereas the Borough has vetted applications for replacement of the “Clerk” and has determined that Leena Abaza should be appointed to the position of “Deputy Borough clerk” and “Acting Clerk” effective December 28, 2022 working hours of 9:00 am to 4:30 pm and salary of \$70,000.00 per annum, and provided further “Acting Clerk” shall become licensed as “Registrar” at no additional compensation. Further providing, “Acting Clerk”/“Deputy Borough clerk” shall be appointed, as this Resolution provides to the position of “Clerk” effective March 1, 2023 for a period of three years at the salary provided herein. Normal salary increase will begin from year 2024 pursuant to 2024 salary ordinance.

NOW THEREFORE BE IT RESOLVED that Leena Abaza is hereby appointed “Deputy Borough clerk”/ “Acting Clerk” effective December 28, 2022 and appointed “Clerk” effective March 1, 2023 pursuant to NJSA 40A:9-133 for the statutory three-year term at an annual salary of \$70,000 .00 per year and pursuant to the terms and conditions, set forth herein.

I hereby certify the above resolution was passed by the Mayor & Council of the Borough of Harrington Park at a meeting held on December 19, 2022.

Borough Clerk

**Addendum
ORDINANCE NO. #767
AN ORDINANCE AMENDING BOROUGH ORDINANCE §331 to DESIGNATE A
SCHOOL ZONE ESTABLISHING SAFETY FEATURES AS WELL AS SPEEDS**

WHEREAS, the Mayor and Council of the Borough of Harrington Park deem it appropriate and necessary to act to ensure the Borough code is from time to time reviewed and updated as necessary;

WHEREAS, the Mayor and Council of the Borough of Harrington Park have determined that §331 of the Borough code as it relates to the safety of children accessing the Harrington Park school needs to be modified and updated;

NOW THEREFORE BE IT ORDAINED AS FOLLOWS:

Section 331-24: SCHOOL ZONE PEDESTRIAN ACCESS AND VEHICLE TRAFFIC:

A. On Downing Place, during the school hours for drop-off and pickup, there shall be placed a sign “DO NOT ENTER” and it shall be a violation of this ordinance for anyone who does not reside on Downing Place to enter during regulated hours. Delivery & commercial services are exempt from this provision provided they only provide service to a resident address on Downing Place.

All other provisions of the ordinance shall be unaffected and remain in full force and effect.

**Addendum
Ordinance #768**

**AMENDMENT TO THE GENERAL ORDINANCES OF THE BOROUGH OF
HARRINGTON PARK TO IDENTIFY AND INCLUDE THE POSITIONS OF MUNICIPAL
CLERK AND DEPUTY MUNICIPAL CLERK**

WHEREAS, it is the obligation of the Borough of Harrington Park to classify and retain an individual in the position of Borough clerk pursuant to N.J.S.A 40 A: 9-133 with all powers and authorities accompanying such position.

WHEREAS, the Borough has determined that in the interests of efficiency that there shall also be created the position of deputy Borough clerk pursuant to N.J.S.A. 40 A: 9-135 to serve during such time as the municipal clerk is absent or the position is vacant at such salary and upon such terms as the Mayor and Council may decide and during such time serve as “Acting Borough clerk”

NOW THEREFORE BE IT ORDAINED that the Borough code book shall be amended to specifically identify the position of “municipal clerk” within the general provisions and officers of the Borough and to further provide that there shall be established within the Borough the position of “Deputy Borough clerk “which such appointment, compensation and responsibilities shall be determined by the Mayor and Council.

Be it further Ordained that the Borough clerk and such other authorized persons shall appropriately edit and amend the Ordinances to reflect the action referenced herein.

I hereby certify that the above referenced was introduced on first reading on December 19, 2022.

This Ordinance was read and duly adopted pursuant to law. December 27th, 2022

Borough Clerk